

Poinciana High School

Academic Academies Informational Packet and Application

Mission Statement

To provide the best learning opportunities for students to develop school to real world work skills necessary for successful performance in a globally competitive workplace.

Academies are part of both Poinciana High School's Smaller Learning Communities and the School District of Osceola County's Choice and Charter Schools program.

Poinciana Curriculum Fair

February 9th, 2012

Poinciana High School
2300 S. Poinciana Blvd.
Kissimmee, FL 34758

The program will begin at 6:00 pm with an overview of the Academy programs and the events of the evening.

High School Academy Programs Acceptance Nights

Each program will hold an individual acceptance night for prospective students and their parents/guardians at the school location. At these events, staff will provide detailed information on the program and opportunities available at the school. A question and answer period will follow the presentation.

Academy Programs	
April 24 th , 2012 5:30 pm Academy of Finance Ms. Karen Young 407-870-4860 (03610)	April 24 th , 2012 6:30 pm Academy of Health Science Ms. Angela Smith 407-870-4860 (03672)
April 26 th , 2012 5:00 pm Academy of STEM 407-870-4860 Construction-Mr. Irwin Inwood (03649) Drafting-Mr. De Lebron (03613) Engineering-Mr. Jerry Ramjisingh(03669)	
April 26 th , 2012 5:30 pm Academy of Culinary Arts Ms. Maria Rodriguez 407-870-4860 (03749)	April, 24 th , 2012 6:30 pm Academy of Communication and Technology Mr. Jorge Arce-Gaming Mr. Chris Pryor-Web Design/Eagle's Ink 407-870-4860 (03738)

Poinciana High School
High School Academies' Application Process

Students interested in enrolling in one of the academy programs are required to submit an application following their ninth grade year. Each component of the student application, including signed student forms, parent forms, and teacher recommendations, must be turned in to the academy teacher before 2:30 pm on March 15th, 2012.

Each program has specific application requirements. Please feel free to call the respective coordinators with any questions you may have regarding the application process. A brief summary of requirements for each program is listed below:

Academy Programs

Academy of Finance	Submit an electronic portfolio
Academy of Health Science	Submit an entrance essay
Academy of STEM	Submit an electronic portfolio or essay ¹
Academy of Culinary Arts	Submit an entrance essay
Academy of Communication and Technology	Submit an electronic portfolio

Students not enrolled in Poinciana High School at the time of application must mail or fax the application before 2:30 pm on March 15th, 2012 using the following contact information:

Mail: Poinciana High School
Academy Admissions
2300 S. Poinciana Blvd.
Kissimmee, FL 34758

Fax: 407-870-0382
Attention: Academy Admissions

The standard application and recommendation forms may be copied if a student applies to more than one program.

¹ Based on their chosen program, students who apply to the Academy of STEM will be required to either write an entrance essay or complete an electronic portfolio. Please refer any questions regarding specific application requirements to the coordinator for your chosen program within the academy.

Poinciana High School
Academy Programs STEM/New
Technology/Finance Electronic
Portfolio Requirements

Save work to a recordable CD (CD-R) using the following guidelines:

- All work must be the applicant's original work, created specifically for this application.
- Create a folder with your first and last name.
- Within this folder, save each completed activity in a separate folder.
- Complete two of the three activities specific to the academy to which you are applying.
- Do not save essay responses on the CD. Print a hard copy to include with your application.
- Include the CD with your application.

Select 2 projects from the list below:

1. Create a newsletter on school related issues. Integration of proper grammar and formal diction are expected to be evident in the product.
2. Create a website for your school or business that can be viewed from either Firefox or Internet Explorer. There should be a homepage with at least four additional links. The current school website will not be accepted.
3. Create a self-running multimedia presentation that markets Poinciana High School's athletic programs.
4. Create a brochure to introduce yourself to the admissions committee. The purpose of this brochure should be to convince us to accept you into the academy. Let us get to know you by including interests, hobbies, and career goals.
5. Create a floor design of a business office that will accommodate a staff of 12-15 people.
6. Create a logo for the Academy of Finance.
7. Create an original professional resume that reflects your accomplishments or the accomplishments of a fictional client.
8. Create a working database for a business in which five employees can enter sales records for each of the four products they sell. Employees should be able to track sales by product type or by employee.

Poinciana High School
Application Timeline
Admission for 2011-2012 School Year

- February 9th, 2011 Academy Programs Family Night/Curriculum Fair
- Informational session on all academy programs that will be offered at Poinciana High School for the 2011-2012 school year
 - 6:00 pm - 8:00 pm – Poinciana Cafeteria
- March 15th, 2011 **Application Deadline:** Completed application packets must be turned in to the guidance office **before 3:00 pm** to be considered for admission to an academy. Make sure to include the application and all requirements of the academies. Ensure that all information is correct in the application packet.
- April 8th, 2011 By this date, the admissions committee will mail notification letters to all students who completed the application procedure.
- April 15th, 2011 **Appeal Deadline:** Any student denied acceptance into their chosen academy will have the opportunity to appeal the school's decision. Should a student wish to appeal, he or she must submit a formal letter of appeal before 3:00 pm on this date. Appeals must be turned in to the guidance department.
- April 24th, 2011 **Acceptance Night:** Accepted students from both the Academies of Finance, Health Science, and Technology will meet at the school for a pre-orientation session @ 6:00pm
- April 26th, 2011 **Acceptance Night:** Accepted students from the Academy of STEM and Academy of Culinary Arts will meet at the school for a pre-orientation session @ 6:00pm
- May 16th, 2011 **Freshman Night:** Incoming 9th graders will meet at the school for a pre-orientation @ 6:00pm



POINCIANA HIGH SCHOOL

Academy Application

Mission: *To provide a rigorous and relevant curriculum through a career and technical education program, which inspires students to achieve success academically and personally*

Student Name: _____
Last First Middle

Parent Name: _____
Last First Middle

Address: _____
Street Address City State Zip

Home Phone: _____ Grade level for NEXT Year: _____

Current School: _____

After reviewing the Curriculum Guide and prior courses, please mark your career area of interest: **(Select only one)**

- Academy of Culinary Design and Operations
- Academy of Health and Medical Sciences
- Academy of STEM Technology: Building Construction Technology Concentration
- Academy of STEM Technology: Architectural Drafting Concentration
- Academy of STEM Technology: Pathways to Engineering Concentration
- Academy of Financial Services
- Academy of Communication and Technology: Web Design/Digital Design/Eagle's Ink
- Academy of Communication and Technology: Gaming and Simulation

What are your career goals? _____

What are your post-secondary plans?
4-Year College 2-Year College Enter Workforce Military

How would you rate your academic performance?
Excellent Good Fair Poor

POINCIANA HIGH SCHOOL

Academy Application

Page Two

How would you rate your attendance?
Number of days absent this year 1-3 4-5 6-10 10+

How would you rate your classroom behavior?
Excellent *Good* *Fair* *Poor*

How would you rate your attitude towards school?
Excellent *Good* *Fair* *Poor*

What hobbies/extra-curricular activities (a) are you currently involved with and (b) do you plan on becoming involved with in your high school career?

(a) _____

(b) _____

Please explain why you would like to attend Poinciana High School and become a part of one of our academies.

I understand that I will remain in this academy for the full school year and that, should I wish to do so, I will have to apply for a different academy during the next application process.

Student Name: _____
printed name *signed name*

Parent/Guardian Name: _____
printed name *signed name*

Academy Coordinator: _____
printed name *signed name*

+++++



Submitting an application DOES NOT guarantee placement in any academy. By signing this application you agree to follow all policies and procedures of the academy. Discipline concerns and attendance problems could lead to dismissal from the Academy, and returning to the zoned school.

If applying for School Choice, this application must be turned in along with the District application to Poinciana High School. The two forms will be submitted to the School District of Osceola County's Choice and Charter Schools for final approval.

POINCIANA HIGH SCHOOL

Academy Application

Letter of Intent to Attend

Dear Student and Parent(s),

The Academies at Poinciana High School provide a broad variety of specialized curricula for highly motivated students. To ensure success in these programs, Poinciana High School requires that students and parents make the following commitments:

Students will:

1. Follow the rules of the Poinciana High School as outlined in the student code of conduct, including on the bus and while participating in field trips. Students with three or more discipline referrals may be dismissed from their academy.
2. Actively participate in each class by being prepared, listening attentively, offering relative input, posing insightful questions, taking Cornell notes, and completing other activities necessary to meet the expectations set forth in each class.
3. Submit quality work in a timely manner, maintain the highest degree of academic integrity, and be responsible for maintaining a 2.5 GPA throughout the selected course of study.
4. Schedule appointments or vacations at times that do not conflict with classes so as to maintain an excellent attendance record; students who have more than 5 unexcused absences per semester may be dismissed from their academy.
5. Actively contribute to a positive, safe, and cooperative school and academy environment.
6. Actively contribute to activities sponsored by the specific academy.
7. Have a valid social security number.
8. Complete a minimum of 20 documented internship hours during the 2012-2013 academic year.
9. Maintain all other requirements set forth by the academy in which they are enrolled.

I understand that if I do not meet the standards of an academy program—either because of the quality of my work or because of my performance and commitment to the program—there will be consequences, including the possibility of revocation of the school choice seat and/or the privilege of bus transportation.

Student Name:

_____ *printed name*

_____ *signed name*

Parents will:

1. Read all school and program literature and commit full support to your child's participation with the understanding that this is a program for highly motivated students who are capable of moving at a fast and challenging pace.
2. Ensure your child arrives to school on time daily and follows all school and academy rules.
3. Ensure student participation in activities sponsored by the academy in which they are enrolled.
4. Ensure all student information provided is accurate and kept up to date as the year progresses.
5. Ensure all contact information provided is accurate and kept up to date as the year progresses.
6. Abide by and follow all classroom, school, and district rules, policies, routines, and procedures.

By returning this form, you are accepting a seat and agreeing to the terms set forth for your child's success in the program. It is clearly understood that a student will be withdrawn from the school and returned to the home school if any of the conditions and/or responsibilities are violated as determined by the administration of the school.

Parent/Guardian Name:

_____ *printed name*

_____ *signed name*

Poinciana High School
Teacher Recommendation Form

Student Name: _____

Grade Level: _____

Academy Program: _____

School: _____

Note: Students should fill out above information and take forms to teachers of the following subjects: math, language arts, and technology. (If student doesn't have a technology class, they should select another current teacher.) Students must have three recommendation forms on file.

The student listed above is interested in applying to Poinciana High School's academy program. In order to be successful in an academy program, it is very important for students to have a well-developed overall understanding of the core subject areas. As a classroom teacher who has experience with this student, your input in the selection process of this student is important.

Please complete the form below by circling the appropriate value. On the space provided below, please add additional comments that will assist us in determining this student's potential to succeed in a rigorous academic program.

Upon completion, please sign the form and submit it to the guidance department.

Thank you in advance for your cooperation.

Characteristics	Excellent	Above Average	Average	Below Average	Poor
Classroom attitude	4	3	2	1	0
Ability to collaborate	4	3	2	1	0
Ability to work alone	4	3	2	1	0
Ability to communicate	4	3	2	1	0
Quality of work	4	3	2	1	0
Quantity of work	4	3	2	1	0
Classroom behavior	4	3	2	1	0
Organization	4	3	2	1	0
Skills:					
Math	4	3	2	1	0
Language Arts	4	3	2	1	0
Technology	4	3	2	1	0

Comments:

Teacher Name: _____

printed name

signed name

date

subject taught

Please Note: Applicants will not be processed until you return this form.

Poinciana High School
Teacher Recommendation Form

Student Name: _____

Grade Level: _____

Academy Program: _____

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Teacher Name: _____

printed name

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subject taught

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Poinciana High School
Teacher Recommendation Form

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Skills:					
Math	4	3	2	1	0
Language Arts	4	3	2	1	0
Technology	4	3	2	1	0

Comments:

Teacher Name: _____

printed name

signed name

date

subject taught

Please Note: Applicants will not be processed until you return this form.

Poinciana High School
Academy Application Checklist
Coordinator's Form

Please fill in the information below and give this form to your counselor by the application deadline to complete and forward to the following program(s). Please remember to check the program to which you wish to apply, to ensure that all requirements are being met for entrance into the program. Please place a "1" in the box next your first choice and a "2" in the box next to your second choice.

Academy Programs

- Academy of Culinary Design and Operations
- Academy of Health and Medical Sciences
- Academy of STEM Technology: Building Construction Technology Concentration
- Academy of STEM Technology: Architectural Drafting Concentration
- Academy of STEM Technology: Pathways to Engineering Concentration
- Academy of Financial Services
- Academy of Communication and Technology

Student Name: _____

Student ID#: _____

Current School: _____

Date Submitted: _____

Below For Guidance Use Only

Application Checklist

Complete the application per the checklist below, make copies if necessary, and forward the entire packet to the coordinators of the programs as indicated by the applicant. Please ensure packet is complete before submitting to the coordinators

1. Student Data Sheet
2. Admissions Agreement
3. Parent's Recommendation Form
4. Teacher's Recommendation Form
5. Teacher's Recommendation Form
6. Teacher's Recommendation Form
7. Copy of Standardized Test Scores
8. Copy of Student's GPA
9. Counselor's Form
10. Essay/Portfolio Requirement as Appropriate

Counselor Name: _____
printed name

signed name